

Alvin Community College
Blinn College
Brazosport College
College of the Mainland
Galveston College
Houston Community College System
Lee College
Lone Star College System
Cy Fair



Kingwood
Montgomery
North Harris
Tomball
San Jacinto College District:
SJC-Central
SJC-North
SJC-South
Victoria College
Wharton County Junior College

Minutes
Meeting: Tuesday, March 29, 2011, 9:00-11:15
Hosted by: Panera Bread (Bay Area Blvd)

1. Call to Order by Kathy Friedrich

Attendees:

- a. Alvin: Patrick Sanger
- b. Blinn:
- c. Brazosport: David Preston, Cindy Ullrich
- d. College of the Mainland: Kathy Friedrich, Anita Garcia, Carmen Allen (to start at COM on April 4th)
- e. Houston:
- f. Lee: Rick Vaughn
- g. Lone Star:
- h. San Jacinto: George González, Linda Perez, Maria Gallegos, Joe Schlichting

2. Old Business - None

3. New Business

- a. COM has hired new research analyst, Carmen Allen, who will start on April 4th
- b. Meeting dates and Locations for next two meetings
 - May 24 @ Brazosport (David to get back to Kathy on potential costs for meeting); July ?? @ San Jacinto
- c. Announcement of President and President-Elect/Secretary selection: President Kathy Friedrich will continue to serve out the Presidency vacated by Rebecca Richter through July 2011. Kathy will serve her

elected term as President from July 2011 to July 2012. George González agreed to become the new President-Elect through July 2012 and will serve as President July 2012 to July 2013.

d. Professional Development Activity

- Kathy opens the floor for suggestions:
- Perhaps invite Marilyn Greer, IR Director at MD Anderson, did a survey course workshop at TAIR
- Perhaps developing SLOs workshop
- Perhaps SACS compliance
- Patrick would be willing to demonstrate Compliance Assist
- Decision is made for Kathy to ask Marilyn Greer to give her TAIR workshop at the next GCAIR meeting
- Perhaps a nominal fee to be charged for Marilyn's workshop

e. GCAIR Student Satisfaction Survey

- With budgetary constraints affecting everyone, Kathy raises the question about possibly reviving the GCAIR Student Satisfaction Survey that used to be administered by each college
- Brazosport used to print the surveys and analyze all the results for each college
- The survey asks about both importance and satisfaction
- David said the cost was at most a few hundred dollars per college, but he will provide updated cost estimates
- Patrick said that if we decide to include a faculty component, it can be administered online
- Entire membership will decide on participation and timing after Kathy sends out a general email to GCAIR

f. CCSSE and Noel-Levitz discussion

- Attendees discussed the pros of each
- Kathy said that Noel-Levitz provides information that helps for unit planning
- David said that CCSSE provides insight on what goes on inside classroom
- Patrick suggested that perhaps the GCAIR Consortium could approach CCSSE about a consortium-negotiated reduced fee to administer CCSSE

g. Funding and Budgets discussion

- Patrick suggests reading the Austin American Statesman online. It provides a great deal of information about what is happening each day with the Texas Legislature.
- It is noted that Austin Community College has a five-year plan to wean themselves off state funding
- McLennan Community College in Waco no longer relies on state funding in order to operate

4. College Reports (Summer)

- a. Alvin: 3% drop in enrollment; 6% increase in CHrs; just sent in SACS Compliance docs; QEP is online training for Blackboard user; ending AtD; possibly will be bringing retirement package to their Board; will (finally) be participating in National Student Clearinghouse
- b. Brazosport: Enrollment is up 13%; CHrs up 12.25%; first time spring has ever been higher than fall enrollment; both fall and spring surpassed 4,000 for first time ever; dual-credit just over 1,000; huge building campaign – health and science center nearing completion, built Academic Center, there's a new entrance to college, new Student Life Center, library being renovated; College is an ATD Leader College; Star Project with high school students;

David and Cindy had a data summit last spring with non-faculty departments and sent out student success measures to them and asked them to think about how they impact student success. They helped departments write mission statements and showed them how to use data to measure student success.

- c. College of the Mainland: Enrollment is up from last spring (unknown increase). Applying for Leader College status with ATD; individual departments have been asked to cut 10% from their budgets; President asked for input on potential cuts; gearing up to do CCSSE; new VP of Enrollment Services; using Strategic Planning Online (SPOL) software; May 15th board election is approaching with two trustees up for election; new research analyst Carmen Allen
- d. Lee: Enrollment is up 8% and CHrs are up 5%. College discussed offering an early retirement package but board said no; considered applying for Leader College with ATD but felt it didn't have a strong case; will consider staying in ATD for one more year and paying the fee to do so if they can find funds.
- e. San Jacinto: Enrollment up 6.7% and CHrs are up 7.5%. Gearing up for CCSSE/CCFSSE; College is offering a voluntary separation and severance package to employees with 3+ years of service to help meet some of budget shortfall; new research analyst Maria Gallegos (since October 2010); survey research analyst left in early March creating a void in that position; construction continues at each of the three campuses; IPEDS collection
- f. Wharton (sent in by Tessa Matthews): Enrollment up 3.7% and CHrs up 3.3%; CCSSE Survey, Spring Enrollment reports, Base Year Comparison Report, ACT Institutional Data Questionnaire, Graduate Survey, High School reports, IPEDS Winter and Spring Collections

5. Adjournment