

Alvin Community College  
 Brazosport College  
 College of the Mainland  
 Galveston College  
 Houston Community College System  
 Lee College  
 North Harris Montgomery  
 Community College District:  
 NHMCCD-Cy Fair  
 NHMCCD-Kingwood



NHMCCD-Montgomery  
 NHMCCD-North Harris  
 NHMCCD-Tomball  
 San Jacinto College District:  
 SJC-Central  
 SJC-North  
 SJC-South  
 University of Houston - Clear Lake  
 Wharton County Junior College

**Minutes**  
**Meeting: Tuesday, June 16, 2007 10:00-12:00**  
**Hosted by: NHMCCD – Cy Fair**

**Attendance:**

College	Representative(s):
Alvin Community College	Not represented
Blinn College	Rebecca Richter, Shelly Peacock
Brazosport College	David Preston
College of the Mainland	Kathy Friedrich, Anita Garcia, Tad Pfeifer
Galveston College	Not represented
Houston Community College System	Margaret Drain, Linda Gibbs, Ray Golitko
Lee College	Rick Vaughan, Sharon Rayon
North Harris Montgomery Community College District-Cy Fair	Joe Schlichting
San Jacinto College District	Mary Ballew
University of Houston - Clear Lake	Not represented
Wharton County Junior College	Tessa Mathews, Jenna Hooker

1. Call to Order

Kathy Friedrich convened the meeting.

Visitors Introduced:

- Visitor from Blinn – Shelly Hancock
- CCSSE – Angela Oriano-Darnall and Jeff Crumpley

2. Approval of the February minutes

Minutes were unanimously approved.

3. Presentations

a) SENSE – Angela Oriano-Darnall, Project Coordinator

<http://www.ccsse.org/sense/index.cfm>

Review the survey instrument and send comments to Jeff Crumpley.

b) Communicating CCSSE Results – Margaret Drain, HCC

Tremendous presentation, thanks Margaret!

4. Old Business

a. July Meeting Date changed to July 24<sup>th</sup>.

5. New Business

a. Election – Kathy will take nominations and send out email.

6. College Reports

a. Alvin Community College

- No Report

b. Brazosport College

- Up 4%
- 3 Strategies for AtD
  - Placement Intake
  - Curriculum – Foundations Course
  - Software to track Student Learning Assessments

c. College of the Mainland

- Bond election failed.
- Enrollment is down.
- IR and IE are once again separate functions.
- We no longer have self-managed teams; college is re-organizing under a more hierarchical structure.

d. Galveston College

- No Report

e. Houston Community College System

- A graduating Student survey was conducted at the May '07 graduation.
- In response to a trustee request, staff of OIR and FinOps are trying to construct a "model" that will answer the question, "What is the revenue from each student?"
- The Chancellor has signed off on our participation in the MDRC survey intended to evaluate AtD.
- This week consultants from Noel Levitz will be visiting with various members of HCCS administration to discuss recruitment and retention issues.
- The Fact Book has been completed and signed off on; it will be posted on our website. Facts at a Glance is also complete and will go to the printer this week.
- End of term enrollment for Spring shows us up 6.7% over last year's end of term. Official day summer

shows us down 2.4% overall but up 4.1% in semester credit hour enrollment.

- f. Lee College
  - Summer headcount up 4%, contact hours flat.
  - Office of Institutional Research relocated to the former ISD Credit Union Building.
- g. North Harris Montgomery Community College District
  - No report.
- h. San Jacinto College District
  - Key Personnel:
    - New Vice Chancellor of Instruction & Student Services (Dr. Laurel Williamson)
    - New Vice Chancellor of Finance (Mr. Kenneth Lynn)
    - New Chancellor-elect (Ms. Brenda Hellyer) will take office in two years, June 2009.
  - Associate Director of RIE is open; please forward announcement to anyone who might be qualified. Dr. Crisp has accepted a tenure track position at UTSA.
  - We are proceeding with a random assignment approach to implementing our Achieving the Dream interventions (stand-alone Foundations for Success course, and also Learning Communities). Students with odd-numbered student IDs will enroll in their regular courses as usual but will also receive the bookstore voucher and will be asked to respond to surveys. More information on this is available from Jan Lyddon.
  - We are close to selecting a vendor for an Institutional Information System.
- i. Wharton County Junior College
  - Hazlewood Database correction file.
  - CBM reports
  - Beta Testing MIS modifications.
- j. University of Houston-Clear Lake
  - No report.
- k. Blinn College
  - 2 New VP's
  - December and May first Mini-semesters
  - Audit of Enrollment data.

## 7. Adjournment

The next meeting will be July 24, 2007 at Brazosport. We will share AtD grants' strategies.