

DUAL CREDIT AGREEMENT
between
BRAZOSPORT COLLEGE
and
FOUNDATION PREPARATORY ACADEMY

A. DUAL CREDIT COURSES

The faculties and administration of **Brazosport College** and the **Foundation Preparatory Academy** have reviewed the curriculum requirements and standards for each college course in Appendix A and have found that successful completion of the college curriculum identified should provide mastery of the Knowledge and Skills set out by the Texas Education Agency for the related high school course or courses.

The materials reviewed include the *Knowledge and Skills* required by the Texas Education Agency for the high school courses and the *Academic Course Guide Manual* (or *Workforce Education Course Manual* if applicable) descriptions, and the departmental course syllabi for the college courses.

B. DUAL CREDIT PROGRAM GOALS

In accordance with HB 1638, AISD and Brazosport College establish the following mutual goals in support of the dual credit program.

- Goal 1: Implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.
Key Strategies
 - Parent and student meetings provided by campuses and dual credit counselors.
 - Websites maintained by both organizations.
- Goal 2: Assist high school students in the successful transition to and acceleration through post-secondary education.
Key Strategies
 - Provision of student success course, Learning Frameworks, to provide students with knowledge, skills, and abilities necessary to succeed in the postsecondary environment.
 - Continuation of support from dual credit counselors through the transition into postsecondary education.
- Goal 3: Provide academic and college readiness advising with access to student support services to bridge dual credit students successfully into college course and program completion.
Key Strategies
 - Continuation of advising from dual credit counselors through the transition into postsecondary education.
 - Continuation of the Student Success Center at Brazosport College.
- Goal 4: Ensure that the quality and rigor of dual credit courses is sufficient to ensure student success in subsequent courses.
Key Strategies
 - Collaborate to ensure the content of Texas State standards is met or exceeded by the dual credit course.
 - Maintain adherence to Academic Course Guide and Workforce Education Course Manual.
 - Review and evaluate annual Basic Program data for continuous improvement.

C. PROVISIONS

1. This agreement becomes effective for **Fall 2019**. If substantial changes occur in the curriculum of either institution with respect to these courses, the agreement shall be reviewed and revised as needed.
2. Eligible Courses: The college-level academic courses will comply with the rules and regulations of the Texas Higher Education Coordinating Board (THECB) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). All college-level academic courses will adhere to the description and content of the course as defined in the current edition of either the Academic Course Guide Manual (ACGM) or the Workforce Education Course Manual (WECM). Courses will provide advanced academic instruction and content that provides the student the opportunity to master the Texas Essential Knowledge and Skills (TEKS) for the appropriate high school course. Developmental education courses are not approved for dual credit. Appendix A lists the courses offered by Brazosport College for dual credit.

3. **Student Eligibility:** High school students enrolled in college courses for dual credit will meet the same course enrollment requirements as all other students, including any required qualifying exams as prescribed in the Texas Administrative Code (TAC) 4.85 (b).
4. **Course Curriculum, Instruction, and Grading:** Dual credit courses will mirror the College course offered to College credit students. The College will ensure the curriculum, materials, instruction, grading, and rigor will be equivalent to the course offered to college credit students. Performance will be graded according to the same standard and scale as all other students, except that the College will report grades to the school district on a numeric scale if requested. Each student's college transcript will record the grade on the College's normal grading scale as defined in the Brazosport College catalog. The high school will notify the course instructor 2-days in advance of any planned activity that will interrupt class instruction. Course evaluations will be administered by the College at the end of the course. The high school is responsible for administering state mandated course specific exams.
5. **Transcription of Credit:** The College will transcript college credit hours earned and provide the high school transcripts at the end of each fall and spring semester. The college will also provide an official copy of the dual credit student's numerical grades. The high school transcription of grades for courses may differ from the College's based on Texas Education Association policies, specifically those relating to courses required to have End of Course STAAR exams.

Academic Reporting: Brazosport College will report progress of academic performance as pass/fail for students enrolled in an exclusive dual credit course. These reports will be issued twice a college semester to the registrar of the school district.

6. **Faculty Selection, Supervision, and Evaluation:** Faculty for dual credit courses will meet the same standards as all other Brazosport College faculty. Brazosport College, therefore, agrees to maintain the applicable standard of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) for all courses offered for dual credit. Faculty selection, supervision, and evaluation are the responsibility of Brazosport College. Brazosport College is responsible for maintaining the quality and instructional rigor of the dual credit program.
7. **Academic & Student Conduct Policies:** Course performance will be part of the student's permanent academic record. Students are subject to the rules of conduct and disciplinary standards as published in the Student Guide and Calendar and are subject to the penalties defined. Students have access to the grievance procedures published in the Student Guide and Calendar. The Independent School District policy will be followed for any non-instructional issues. The Independent School District will provide placement for students who are withdrawn from the course for any reason.
8. **Student Services:** The College will provide New Student Orientation sessions to all high school students. These sessions will include information regarding academic policies, support services, cost, and student opportunities and commitments.

First time in college dual credit students will:

- apply to the College using the Brazosport College common application (ApplyTexas)
- turn in a completed Dual Credit Agreement Form with appropriate signatures
- submit a high school transcript
- take any required placement tests
- secure a meningitis vaccine and submit all required documentation
- complete New Student Orientation

Each semester the College will provide a placement testing session for each high school in the District. Students requiring testing services above and beyond these sessions will be required to test at the Brazosport College Testing Center. Students will be registered directly through the College at regularly scheduled registrations, via the Internet or at special registration sessions.

Students needing accommodation in their dual credit courses must self-report their need to Brazosport College's Office of Disabilities.

Any accommodations made shall not fundamentally alter the course content established by the College and are provided in accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. These acts guide Brazosport College in making reasonable accommodations in their policies, practices, services and facilities to ensure equal opportunity for qualified persons with disabilities to participate in all educational programs and activities. Dual credit course instructors are required to implement BC approved accommodations as a part of the student's dual credit instruction with the written accommodation plan provided by Brazosport College's Office of Disabilities.

9. Academic Support Services. All dual credit students will have access to the following academic support services through Brazosport College:
 - Counseling and advising services
 - The BC Writing Center
 - Tutoring services provided by the Student Success Center, including TSI preparation
 - Supplemental Instruction
 - Student Mentors
 - Library Services
 - Proctored Testing Services
10. Honor Recognition. Graduating dual credit high school seniors that have completed 24 or more semester college hours at Brazosport College with a GPA of 3.0 or better will be awarded Honor Cords. Students earning 45 or more semester hours with a 3.0 or better GPA will receive, in addition to their honor cords, a certificate of merit from the President of Brazosport College.
11. Location of Class: Courses will be taught on a college campus/site, at the high school, or online.
 - College campus courses:
 - The College will provide a classroom, technology, and equipment appropriate for the discipline.
 - The College will provide the college instructor with access to the appropriate facilities.
 - High school campus courses:
 - The ISD will provide a classroom, technology, and equipment appropriate for the discipline.
 - The ISD will provide the college instructor with access to the appropriate facilities.
 - Online courses:
 - The College will comply with the THECB's adopted Principles of Good Practice for Courses Offered Electronically.
12. Student Composition of Class: Dual credit courses will consist of dual credit students only or a combination of dual credit and college credit students. The decision to allow non-dual credit high school students into a dual credit course on a high school campus must be communicated to the Vice President of Academic and Student Affairs of the College and noted as an exception as described in the TAC 4.85 (d).
13. Tuition and Funding: Students enrolled for dual credit are responsible for payment of all the usual charges for tuition, fees, books, and supplies. Brazosport College receives formula funding for courses provided to dual credit students through state appropriations. In keeping with state law, the independent school district may also receive state funds for the student as part of its reported average daily attendance. Scholarship programs and other forms of financial aid, including grants and district funding support to offset the cost of enrollment may be provided either by the College or the high school district.
14. This agreement shall be reviewed and revised as necessary by a committee of faculty and administrators of the two schools to assure that each set of courses is still appropriately aligned.

BC Course Code	BC Credits	BC Course Title	Foundation Prep Course Title	FPA Credit	FPA Graduation Plan
ARTS 1301	3	Art Appreciation	D1301 Art Art Appreciation	0.5	Fine Arts
BCIS 1405	4	Business Computer Applications	D1301 Tech Business Applications	0.5	Technology
BIOL 1306/1106 BIOL 1307/1107	4 4	General Biology I/Lab* & General Biology II/Lab*	D1301 Sci Advanced Biology	1	Science
BIOL 2301/2101 BIOL 2302/2102	4 4	Anatomy & Physiology I/Lab* & Anatomy & Physiology II/ Lab*	D1311 Sci Anatomy & Physiology	1	Science
CHEM 1311/1111 CHEM 1312/1112	4 4	General Chemistry I # *** /Lab* AND General Chemistry II # *** /Lab*	D1301 Sci Advanced Chemistry	1	Science
CJSA 1308 CRIJ 2314	3 3	Criminalistics I* AND Criminal Investigation*	D1301 Sci Forensic Science	1	Science
COSC 1320	4	Introduction to C++ Programming	D1321 Tech C++ Programming	0.5	Technology
DFTG 1309	3	Basic Computer Aided Drafting	D1341 Tech: Drafting	0.5	Technology
DRAM 1310	3	Introduction to the Theater	D1301 Drama Intro to Theater	0.5	Fine Arts
ENGL 1301 ENGL 1302	3 3	Composition & Rhetoric I* & Composition & Rhetoric II*	D1301 Eng English Composition	1	Elective
ENGL 2307	3	Creative Writing	D1311 Eng Creative Writing	0.5	Elective
ENVR 1301/1101 ENVR 1302/1102	4 4	Environmental Science I & Lab* AND Environmental Science II & Lab*	D1301 Sci Environmental Science	1	Science
GOVT 2305	3	Federal Government	D1211 Hist	.5	History
ITSE 1332	4	Introduction to Visual Basic	D1311 Tech Visual Basic	0.5	Technology
IMED 1316	3	Web Design I	D1331 Tech Web Development	0.5	Technology
MATH 1414 MATH 2412 (STEM Pathway) OR MATH 1324 MATH 1325 (Business Pathway) OR MATH 1314 MATH 1350 (Education Pathway)	4 3 3 3 3 3 3	College Algebra for Calculus*** Pre Calculus@*** OR Finite Mathematics@*** Business Calculus@*** OR College Algebra Fundamentals of Math@***	D1201 Math Trigonometry D1201 Math Finite Math D1201 Math Fundamentals	1	Math
MATH 1314 MATH 1342	3 3	College Algebra Statistics	D1201 Math Statistics	1	Math

BC Course Code	BC Credits	BC Course Title	Foundation Prep Course Title	FPA Credit	FPA Graduation Plan
MATH 1332	3	Quantitative Reasoning	D1201 Math Quantitative Reasoning	0.5	Math
MATH 2413	4	Calculus I	D1301 Math Calculus	0.5	Math
MUSI 1306	3	Music Appreciation	D1301 Music Music History	0.5	Fine Arts
PHYS 1301/1101 & PHYS 1302/1102	4 4	College Physics I @*** /Lab* & College Physics II @*** /Lab*	D1331 Sci Advanced Physics	1	Science
PSYC 1300	3	Learning Frameworks	D1301 Frmwks Learning Frameworks	0.5	Elective
PSYC 2301	3	General Psychology	D1311 GenPsyc General Psychology	0.5	Elective
SOCI 1301	3	Introduction to Sociology	D1301 Soci Intro to Sociology	0.5	Elective

indicates that a prerequisite is required to take this course. "C" or better in high school chemistry or CHEM 1305 – Introductory Chemistry

* Two college courses must be taken to receive high school credit.

@ Prerequisite: College Algebra

*** Students who have not demonstrated college readiness as defined by Texas Administrative Code (TAC) 4.85b will need to score 350 or higher on the TSI math test to take Economics, Math or Physics.

Technical Courses are not transferrable to a 4 year University nor applicable toward academic electives in an A.A./A.S. degree.

WORKFORCE EDUCATION COURSES

Workforce education courses only count towards the Diploma Foundation Plan
(not transferable to a university)

BC Course Code	BC Credits	BC Course Title	Foundation Prep Course Title	FPA Credit	FPA Graduation Plan
ACNT 1303	3	Into to Accounting 1 (office) @	D1301 Math Accounting	0.5	Foundation Plan: Math
AUMT1405	4	Intro to Automotive Technology	D1301 Sci Automotive Technology I	0.5	Foundation Plan: Science
AUMT 1410	4	Automotive Brake Systems	D1301 Sci Automotive Technology II	0.5	Foundation Plan: Science
AUMT 1407	4	Automotive Electrical Systems	D1301 Sci Automotive Technology III	0.5	Foundation Plan: Science
AUMT 1416	4	Automotive Suspension & Steering Systems	D1301 Sci Automotive Technology III	0.5	Foundation Plan: Science
CNBT 1301	3	Intro to Construction Industry	D1301 Math Principles of Manufacturing	0.5	Foundation Plan: Science

BC Course Code	BC Credits	BC Course Title	Foundation Prep Course Title	FPA Credit	FPA Graduation Plan
CNBT 1311	3	Construction Methods and Materials I	D1301 Sci Construction Methods	0.5	Foundation Plan: Science
CNBT 1346	3	Construction Estimating I	D1301 Sci Construction Estimation	0.5	Foundation Plan: Science
CNBT 2310	3	Commercial/Industrial Blueprint Reading	D1301 Sci Blueprint	0.5	Foundation Plan: Science
CNBT 1380	3	Cooperative Education I – Construction Technology	D1301 Sci Coop Construction	0.5	Foundation Plan: Science
CNBT 2342	3	Construction Management	D1301 Sci Construction Management	0.5	Foundation Plan: Science
DRTG 1305	3	Technical Drafting	D1301 Math Technical Drafting	0.5	Foundation Plan: Math
DFTG 1309	3	Basic Computer Aided Drafting	D1301Sci Architectural Design I	0.5	Foundation Plan: Science
DFTG 1317	3	Architectural Drafting Residential	D1301Sci Architectural Design II	0.5	Foundation Plan: Science
ELPT 1319 ELPT 1329 ELPT 1319 ELPT 1345	3 3	Fundamentals of Electricity Residential Wiring OR Fundamentals of Electricity (NCCER) Commercial Wiring	D1301Sci Electrical Technology I	1	Foundation Plan: Science
ELPT 1357 ELPT 1329 ELPT 1357 ELPT 1345	3 3	Industrial Wiring Residential Wiring OR Industrial Wiring Commercial Wiring (NCCER)	D1301 Sci Electrical Technology II	1	Foundation Plan: Science
ELTN 1380	3	Cooperative Education I – Electrician	D1301 Sci Coop Electrician	0.5	Foundation Plan: Science
ENGL 1301 HUMA 1301	3 3	Composition & Rhetoric I* AND Intro Humanities*	D1301 English Composition & Humanities	1	Foundation Plan: English
HART 1410 HART 1401	4 4	Shop Practices and Tools Basics Electricity for HVAC	D1301 Sci HVAC & Refrigeration Technology I	1	Foundation Plan: Science
HART 1403 HART 1407	4 4	A/C Control Principles (NCCER) Refrigeration Principles (NCCER)	D1301 Sci HVAC & Refrigeration Technology II	1	Foundation Plan: Science

BC Course Code	BC Credits	BC Course Title	Foundation Prep Course Title	FPA Credit	FPA Graduation Plan
HITT 1305	3	Medical Terminology I	D1301 Sci Medical Terminology	0.5	Foundation Plan: Science
INTC 1401 INTC 1315	4 4	Principles of Industrial Measurements AND Final Control Elements	D1301 Sci Instrumentation I	1	Foundation Plan: Science
ITSC 1301	3	Introduction to Computers	D1301 Tech	0.5	Foundation Plan: Technology
PTAC 1410 INTC 1441	4 4	Process Technology I – Equipment AND Principles of Automatic Control	D1301 Sci Instrumentation II	1	Foundation Plan: Science
MCHN 1338 MCHN 1341 OR MCHN 1325 MCHN 1329	3 3 3 3	Basic Machine Shop I Basic Machine Shop II OR Millwright I (NCCER) Millwright II (NCCER)	D1301 Sci Manufacturing I	1	Foundation Plan: Science
MCHN 1352 MCHN 1354 OR MCHN 2305 MCHN 2307	3 3 3 3	Intermediate Machining I Intermediate Machining II OR Millwright III (NCCER) Millwright IV (NCCER)	D1301 Sci Manufacturing II	1	Foundation Plan: Science
PFPB 1308 PFPB 1305	3 3	Basic Pipefitting Skills (NCCER) Basic Blueprint Reading for Pipefitters (NCCER)	D1301 Sci Plumbing Technology I	1	Foundation Plan: Science
PFPB 2301 PFPB 2307 OR PFPB 2310 PFPB 2349	3 3 3 3	Inter. Blueprint Reading for Pipefitters (NCCER) Pipe Fabrication & Installation I (NCCER) OR Inter. Blueprint Reading Field Measuring, Sketching & Layout	D1301 Sci Plumbing Technology II	1	Foundation Plan: Science
PTAC 1302	3	Introduction to Process Technology	D1301 Math Process Technology I	0.5	Foundation Plan: Math
PTAC 1410	4	Process Technology I - Equipment	D1301 Math Process Technology II	0.5	Foundation Plan: Math
PTAC 1432 PTAC1308	4 3	Process Instrumentation I AND Safety, Health, and Environment I	D1301 Sci Process Technology III	1	Foundation Plan: Science
WLDG 1428 WLDG 2443	4 4	Welding Fundamentals Intro Intro to Shielded Metal Acr Welding	D1301 Sci Welding I	1	Foundation Plan: Science

BC Course Code	BC Credits	BC Course Title	Foundation Prep Course Title	FPA Credit	FPA Graduation Plan
WLDG 2406 WLDG 2447 OR WLDG 2406 WLDG 2451	4 4 4 4	Intermediate Pipe Welding Advanced Gas Metal Arc Welding Intermediate Pipe Welding Advanced Gas Tungsten Arc Welding	D1301 Sci Welding II	1	Foundation Plan: Science

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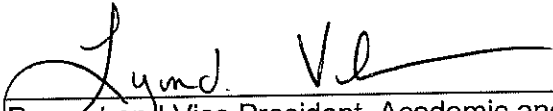
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APPROVAL:

BRAZOSPORT COLLEGE

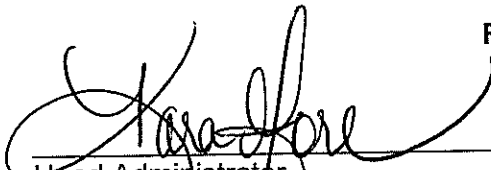

Provost and Vice President, Academic and Student Affairs

4-30-19
Date

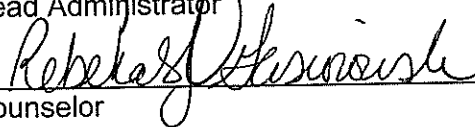

President

4/30/2019
Date

FOUNDATION PREPATORY ACADEMY


Head Administrator

05/10/2019


Counselor

5/10/2019
Date