



Linking Education & Community

BRAZOSPORT COLLEGE

Board of Regents

AGENDA

Special Meeting

August 14, 2008

BRAZOSPORT COLLEGE

Notice is hereby given that on the 14th day of August, 2008, a Special Meeting of the Board of Regents of the Brazosport College is scheduled at 5:30 p.m., in Room 104 in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas. At 4:30 p.m. there will be a Board Workshop in Room 107 in the Brazosport College Corporate Learning Center to discuss the budget and board operations. Following the special meeting, the board will recess for dinner and then reconvene to complete the Board Workshop in Room 107. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required, in relation to any item included in this notice then such closed or executive meeting or session as authorized by Section 551.001 *et seq.* of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.086, inclusive, of the Open Meetings Act, including, but not limited to:

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| Section 551.071 | For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law. |
| Section 551.072 | For the purpose of discussing the purchase, exchange, lease or value of real property. |
| Section 551.073 | For the purpose of considering a negotiated contract for a prospective gift or donation. |
| Section 551.074 | For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee. |
| Section 551.076 | To consider the deployment, or specific occasions for implementation, of security personnel or devices. |
| Section 551.082 | For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge results in a need for a hearing. |
| Section 551.083 | For the purpose of considering the standards, guidelines, terms, or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code. |
| Section 551.084 | For the purpose of excluding any witness or witnesses from a hearing during examination of another witness. |
| Section 551.086 | For the purpose of discussing economic development negotiations, or the offer of financial or other incentives. |

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- (a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- (b) at a subsequent public meeting of the Board upon notice thereof as the Board shall determine.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Brazosport College District by informing the Dean, Human Resources and Payroll, the District's ADA Coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting nondisabled individuals enjoy.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 11th day August, 2008, at 4:00 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the Brazosport College District, 500 College Drive, Lake Jackson, Texas, and readily accessible to the general public at all times.

Millieent Dalek
Secretary, Board of Regents

Mission Statement

Brazosport College exists to improve quality of life by providing associate and baccalaureate degree programs, academic transfer programs, job-skills training, and cultural enrichment in an efficient and cost-effective manner. The board, faculty and staff are committed to student success by responding to student needs, creating a dynamic learning environment, exceeding expectations, and enriching our community.

Brazosport
August 11, 2008

Board of Regents
Brazosport College

Members of the Board:

A special meeting of the Brazosport College Board of Regents is scheduled for Thursday, August 14, 2008, at 5:30 p.m., in Room 104, in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas. At 4:30 p.m. there will be a Board Workshop in Room 107 in the Brazosport College Corporate Learning Center to discuss the budget and board operations. Following the special meeting, the board will recess for dinner and then reconvene to complete the Board Workshop in Room 107.

Board Workshop – 4:30 p.m. – Room 107 – Corporate Learning Center

- Proposed 2009 Budget
- Board Operations

No action is anticipated.

Special Board Meeting – 5:30 p.m. – Room 104 – Corporate Learning Center

1. Roll Call
2. Invocation
3. Approval of Minutes
None
4. Communications
None
5. Informational Reports
None
6. President's Report
Oral

7. Audience to Patrons and Petitions

None Scheduled

8. Unfinished Business

None

9. New Business

- a. Public Hearing on 2008-2009 Budget. State law requires that a public hearing shall be conducted each year for the purpose of presenting the proposed budget for the ensuing year. The law also provides that the governing board shall adopt a budget for the next year no later than August 31. The budget, which shall be presented to the Board, was discussed with the Board during the Budget Study Session in June. On page 1 is a budget summary of the proposed budget for FY 09.
- b. Public Hearings on Proposed Tax Rate. State law requires that the Board set two public hearings on the proposed tax rate. The date that the Board previously set for the first public hearing does not meet the calendar requirements prescribed by law. It would be appropriate for the Board to reschedule the first public hearing for Monday, August 25, 2008 at 5:30 p.m. in the Commons of the Main Building of Brazosport College.
- c. Discussion of Proposed Tax Rate for Operations and Debt Service. The operating budget being presented at this meeting was prepared with an anticipated Maintenance and Operations (M & O) tax rate of 12.9¢ per \$100 valuation. This year the college's M & O tax rate was 12.1¢. The College issued \$28.5 million in General Obligation bonds in June 2008 and a debt rate of 2.7488¢ per \$100 valuation will be required. College staff will present information about the process of tax rate adoption and propose a calendar of meetings and actions for the Board to consider. It is anticipated that the Board will discuss the proposed tax rates to fund the 2008-2009 operating budget.

Recess for Dinner

Board Workshop – Room 107 – Corporate Learning Center (Continued)

- Proposed 2009 Budget
- Board Operations

No action is anticipated.

August 11, 2008

Should additional information or explanations be desired, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Millicent Valek". The script is cursive and fluid.

Millicent M. Valek
President

:sdg

2009 Budget Summary

	Proposed Budget 2008-09	Official Budget 2007-08	2008 to 2009 Amount Change
<u>Revenue</u>			
State Sources	5,897,143	5,897,143	-
Taxes Current Operations*	10,831,095	8,145,300	2,685,795
Tuition & Fees	8,121,942	7,810,750	311,192
Auxiliary Enterprises	143,000	197,000	(54,000)
Other Local Sources	1,220,593	840,100	380,493
Prior Year Funds	1,100,000	1,000,000	100,000
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Total Revenue	27,313,773	23,890,293	3,423,480
<u>Expenses</u>			
Salary Expense	14,619,665	13,868,309	\$ 751,356
Non-Salary Expense	12,694,108	10,021,984	\$ 2,672,124
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Total Expense	27,313,773	23,890,293	\$ 3,423,480
Revenue over Expense	0	0	0

*Note: Taxes Current Operations includes \$9,126,645 for M & O and \$1,619,450 for debt