

Linking Education & Community

**BRAZOSPORT
COLLEGE**

Board of Regents

AGENDA

Special Meeting

August 10, 2009

BRAZOSPORT COLLEGE

Notice is hereby given that on the 10th day of August, 2009, a Special Meeting of the Board of Regents of the Brazosport College is scheduled immediately following a public hearing at 5:30 p.m., in Room 104 in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required, in relation to any item included in this notice then such closed or executive meeting or session as authorized by Section 551.001 *et seq.* of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.086, inclusive, of the Open Meetings Act, including, but not limited to:

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| Section 551.071 | For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law. |
| Section 551.072 | For the purpose of discussing the purchase, exchange, lease or value of real property. |
| Section 551.073 | For the purpose of considering a negotiated contract for a prospective gift or donation. |
| Section 551.074 | For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee. |
| Section 551.076 | To consider the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.. |
| Section 551.082 | For the purpose of considering discipline of a public school student or to hear a complaint by an employee against another employee if the complaint or charge results in a need for a hearing. |
| Section 551.083 | For the purpose of considering the standards, guidelines, terms, or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code. |
| Section 551.084 | For the purpose of excluding any witness or witnesses from a hearing during examination of another witness. |
| Section 551.086 | For the purpose of discussing economic development negotiations, or the offer of financial or other incentives. |

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- (a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- (b) at a subsequent public meeting of the Board upon notice thereof as the Board shall determine.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Brazosport College District by informing the Dean, Human Resources and Payroll, the District's ADA Coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting nondisabled individuals enjoy.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 6th day of August, 2009, at 12:00 Noon, this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the Brazosport College District, 500 College Drive, Lake Jackson, Texas, and readily accessible to the general public at all times.


Secretary, Board of Regents

Mission Statement

Brazosport College exists to improve quality of life by providing associate and baccalaureate degree programs, academic transfer programs, job-skills training, and cultural enrichment in an efficient and cost-effective manner. The board, faculty, and staff are committed to student success by responding to student needs, creating a dynamic learning environment, exceeding expectations, and enriching our community.

Brazosport
August 6, 2009

Board of Regents
Brazosport College

Members of the Board:

A special meeting of the Brazosport College Board of Regents is scheduled for Monday, August 10, 2009, immediately following the Public Hearing that begins the same day at 5:30 p.m., in Room 104, in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas.

The agenda is as follows:

1. Roll Call
2. New Business
 - a. Personnel.

Employment. On page 1 is a communication from the Dean, Administrative and Business Services, recommending the employment of Mr. Don Anderson as Manager, Facility Services, to begin work immediately upon approval of the Board. A biographical summary and position notice are included on pages 2 and 3.

The President joins in this recommendation.

- b. Discussion of the Dow Academic Center and the Main Entrance Boulevard. A presentation will be made by Kirksey Architects (Scott Tibiletti) and Architecture Etc* (Raymond Burroughs) defining the current design of the Dow facility and the Boulevard, respectively.

It would be appropriate for the Board to approve the design of the Dow Academic Center and the Main Entrance Boulevard.

- c. Discussion of the Byron & Sandra Sadler Health Professions/Science Complex and Science/Technology Corridor. A presentation will be made by Kirksey Architects (Peter Dreghorn) and Architecture Etc* (Raymond Burroughs) defining the current design of the Sadler facility and the Science/Technology Corridor, respectively.

It would be appropriate for the Board to approve the design of the Byron & Sandra Sadler Health Professions/Science Complex and the Science/Technology Corridor.

August 6, 2009

Should additional information or explanations be desired, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Millicent Valek".

Millicent M. Valek
President

:sdg



BRAZOSPORT COLLEGE
INTER-OFFICE COMMUNICATION

TO: Dr. Millicent M. Valek

FROM: Fred Scott

DATE: July 29, 2009

SUBJECT: Employment, Donald Anderson

It is recommended that Donald Anderson be employed as Manager, Facility Services for the remainder of 2008-2009 and for the 2009-2010 academic year. Mr. Anderson is qualified in his field and has been highly recommended by previous employers.

A biographical summary is attached.

Respectfully,

Fred Scott, Dean
Administrative & Business Services

Attachment

BIOGRAPHICAL SUMMARY
OF
DONALD ANDERSON

POSITION EMPLOYED: Manager, Facility Services

LENGTH OF CONTRACT: 2008 – 2009 Academic Year (August)
2009 – 2010 Academic Year

Bachelor of Applied Arts, Industrial Technology: Design &
Engineering Graphics
Bachelor of Applied Arts, Industrial Supervision & Management
Central Michigan University, Mt. Pleasant, MI

AREA OF ASSIGNMENT: Facility Services

EXPERIENCE: 2005-2008, Industrial Engineering Manager, Detroit Axle Plant
Chrysler LLC, Auburn Hills, Michigan

2002-2005, Industrial Engineering Senior Specialist/Manufacturing
Action Process Team,
DaimlerChrysler Corporation, Auburn Hills, Michigan

2000-2002, Manufacturing Engineering Specialist
DaimlerChrysler Corporation, Auburn Hills, Michigan

1996-2000, Quality Engineering Specialist
Chrysler Corporation, Auburn Hills, Michigan

1994-1996, Test Cell Operator- Thermal Test & Development
Scientific Laboratories
Chrysler Corporation, Auburn Hills, Michigan

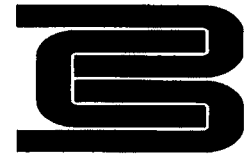
1992-1994, Finite Element/Solid Modeler
Wisne Design/ Pico Manufacturing, Southfield, Michigan

RECOMMENDED BY: Fred Scott. Based on interviews with Search Committee composed of Fred Scott, Dale Sullivan, William Hallums, and Gracie Gonzales, Brazosport College; and outstanding references from Peco Grebevski, Production Supervisor, Chrysler LLC; Dr. Taylor Cox, Senior Pastor, Living the Word Christian Ministries; Jennifer Maddock, Director, Kiddie Academy; Angelitta Smith, Business Support Organization Supervisor, Shell Lubricants.



BRAZOSPORT COLLEGE

LAKE JACKSON, TX 77566



MANAGER, FACILITY SERVICES

POSTING DETAIL

Pay Rate:

Hiring-in range: \$51,852 to \$56,661 (depending on related experience); Excellent fringe benefits;

Department:

Facility Services

Job Summary/Basic Function:

Reports to the Director, Facility Services; Prepares daily work schedules for buildings and grounds personnel; Inspects facilities and grounds for needed repairs and upkeep; Works with contractors performing maintenance work for the college; Operates energy management computer for college buildings; Supervises building and grounds personnel; Coordinates special maintenance projects; Supervises custodial operations;

Minimum Qualifications:

Associate's degree required; Bachelor's degree preferred from a regionally accredited college or university; Minimum of three years in supervision of building maintenance personnel, automated building control systems, and mechanical equipment maintenance, experience in higher education strongly preferred); Excellent organizational skills; Excellent communication skills (oral and written); Ability to meet the needs and concerns of college customers; to get along with others; and to work in a team environment; Other qualities, experiences, and skills that enhance one's value to the institution; Exceptional employment or educational qualifications may be given special consideration.

Preferred Qualifications:

Bachelor's preferred; Experience working in higher education preferred;

Posting Date:

02-16-2009

Closing Date:

Open Until Filled