

# **B** Brazosport College<sup>SM</sup>

THE COLLEGE OF CHOICE



**BOARD OF REGENTS**

**A G E N D A**

*SPECIAL MEETING*

**August 8, 2011**

## BRAZOSPORT COLLEGE

Notice is hereby given that on the 8<sup>th</sup> day of August, 2011, a Special Meeting of the Board of Regents of the Brazosport College is scheduled immediately following a public hearing at 5:30 p.m., in Room 104 in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required, in relation to any item included in this notice then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.086, inclusive, of the Open Meetings Act, including, but not limited to:

- |                 |   |
|-----------------|---|
| Section 551.071 | For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.  |
| Section 551.072 | For the purpose of discussing the purchase, exchange, lease or value of real property.  |
| Section 551.073 | For the purpose of considering a negotiated contract for a prospective gift or donation.  |
| Section 551.074 | For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.   |
| Section 551.076 | To consider the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit..   |
| Section 551.082 | For the purpose of considering discipline of a public school student or to hear a complaint by an employee against another employee if the complaint or charge results in a need for a hearing.   |
| Section 551.083 | For the purpose of considering the standards, guidelines, terms, or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code. |
| Section 551.084 | For the purpose of excluding any witness or witnesses from a hearing during examination of another witness.   |
| Section 551.086 | For the purpose of discussing economic development negotiations, or the offer of financial or other incentives.   |

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- (a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- (b) at a subsequent public meeting of the Board upon notice thereof as the Board shall determine.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Brazosport College District by informing the Dean, Human Resources and Payroll, the District's ADA Coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting nondisabled individuals enjoy.

### CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 4<sup>th</sup> day of August, 2011, at 12:00 Noon, this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the Brazosport College District, 500 College Drive, Lake Jackson, Texas, and readily accessible to the general public at all times.

*Millieent M. Valok*

Secretary, Board of Regents

### Mission Statement

Brazosport College exists to improve quality of life by providing associate and baccalaureate degree programs, academic transfer programs, job-skills training, and cultural enrichment in an efficient and cost-effective manner. The board, faculty, and staff are committed to student success by responding to student needs, creating a dynamic learning environment, exceeding expectations, and enriching our community.

August 4, 2011

Board of Regents  
Brazosport College

Members of the Board:

A special meeting of the Brazosport College Board of Regents is scheduled for Monday, August 8, 2011, immediately following the Public Hearing on the 2011-2012 Budget scheduled for 5:30 p.m., in Room 104, in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas.

The agenda is as follows:

1. Roll Call

2. New Business

a. Personnel.

- (1) Employment. On page 1 is a communication from the Dean, Educational Programs Services, recommending the employment of Jay L. Barr as Welding Technology Faculty for the 2011-2012 academic year. A biographical summary and position notice are included on pages 2 and 3.

The President joins in the recommendation.

- (2) Employment. On page 4 is a communication from the Dean, Educational Programs Services, recommending the employment of Barry W. Foster as Learning Frameworks Faculty for the 2011-2012 academic year. A biographical summary and position notice are included on pages 5 and 6.

The President joins in the recommendation.

- (3) Employment. On page 7 is a communication from the Dean, Educational Programs Services, recommending the employment of Jeremy R. Jurgens as English Faculty for the 2011-2012 academic year. A biographical summary and position notice are included on pages 8 and 9.

The President joins in the recommendation.

August 4, 2011

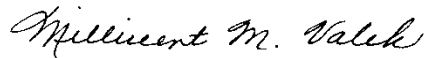
- b. Reschedule Public Hearing. State law requires two public hearings for the purpose of considering and adopting a tax rate for public institutions. In order to meet the specific time requirements for holding public hearings and subsequent adoption of the tax rate, it is necessary to reschedule the second public hearing.

It would be appropriate for the Board to reschedule the Second Public Hearing from Monday, August 29, 2011, to Tuesday, September 6, 2011 at 5:30 p.m., in room 104, in the Brazosport College Corporate Learning Center for the purpose of considering the tax rate.

3. Announcements. State law requires two public hearings for the purpose of considering and adopting a tax rate for public institutions. The first public hearing is scheduled for Monday, August 22, 2011, at 5:30 p.m., in Room 104, in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas.

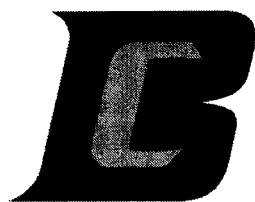
Should additional information or explanations be desired, please contact me.

Sincerely,



Millicent M. Valek  
President

:sdg



# Brazosport College

*Office of the Dean  
Educational Programs & Services*

## MEMORANDUM

**TO: Dr. Millicent Valek**  
**FROM: Dr. Ken Tasa**  
**DATE: July 22, 2011**  
**SUBJECT: Employment, Jay Lee Barr**

---

It is recommended that Jay Lee Barr be employed as Faculty for the 2011-2012 year, with a current assignment in Welding. Mr. Barr is qualified in his field and has been highly recommended by previous employers.

A biographical summary is attached.

Respectfully,

A handwritten signature in cursive script that reads "Ken Tasa".

Ken Tasa  
Dean Educational Programs and Services

Attachment

**BIOGRAPHICAL SUMMARY  
OF  
JAY LEE BARR**

**POSITION EMPLOYED:** Welding Faculty

**LENGTH OF CONTRACT:** 2011-2012 Academic Year

**DEGREES:** Associate of Applied Science  
Brazosport College, Lake Jackson, Texas

**AREA OF COMPETENCY:** Welding Technology

**EXPERIENCE:** 2010 – Present, Adjunct Instructor  
Brazosport College, Lake Jackson, Texas

2010 – Present, Field Planner  
Kelly Services, Lake Jackson, Texas

2006 – 2010, Pipefitter  
TIC – The Industrial Company, Freeport, Texas

**RECOMMENDED BY:** Dr. Ken Tasa. Based on interviews with Search Committee composed of Tom Fowler, Jim Slick, John Goodson, Dr. Lynda Villanueva, and Dr. Ken Tasa, Brazosport College; and outstanding references from Charlie Frazer, Mechanical Superintendent, TIC-The Industrial Company; Chris Meyer, Texas POPG Training Coordinator, The Dow Chemical Company; Dwayne Leger, Mechanical Technician, The Dow Chemical Company; Darrell H. Schwebel, EH&S Delivery, Glycol B & POP, The Dow Chemical Company; Earl Danford, Retired



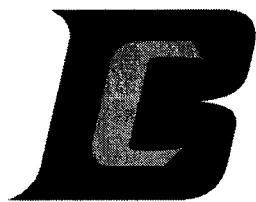
# Brazosport College

## Human Resources

### WELDING FACULTY

#### Construction Trades

Posting Details	
Classification Title:	Welding Faculty
Pay Grade Level	Faculty
Pay Rate:	Nine-month, non-tenure track position; hiring-in range from \$40,341 to \$42,353 (depending on education and related teaching experience);
Department:	Construction Trades
Physical Demands:	Standing, sitting, walking, lifting, carrying, pushing/pulling, reaching, handling, fine dexterity, kneeling, crouching, bending, twisting, climbing, visions, hearing, talking, and foot control
Job Summary/Basic Function:	Reports to the Director, Construction and Mechanical Technologies; prepares curriculum, including writing syllabi, developing new courses, selecting textbooks, etc.; develops and teaches welding lecture and lab classes using traditional and alternative delivery methods; demonstrates, observes, evaluates, and provides technical skill feedback to students through close supervision of lab work; assists in the advisement of students; maintains industry contacts for advisory committee and student employment; serves on various assigned college committees; and <b>variable, non-traditional schedule based on workforce needs and fast-track welding program structure;</b>
Minimum Qualifications:	Associate's Degree in Welding from a regionally accredited college and a minimum of three (3) years of employment in the welding field; ability to teach ARC, MIG and TIG welding, basic metallurgy and welding inspection methods; interest in alternative instructional delivery methods including use of electronic welding simulator for basic instruction and advanced welder diagnostics and possible use of online course management tools for hybrid delivery of welding courses; demonstrated ability in working with culturally diverse populations, high school students and female welding students (the non-traditional gender); excellent written and oral communication skills; other qualities, experiences, and skills that enhance one's value to the institution; exceptional employment or educational qualifications may be given special consideration as long as Southern Association (SACS) minimum educational credentials are met;
Closing Date:	Open Until Filled



# Brazosport College

*Office of the Dean*

*Educational Programs & Services*

## MEMORANDUM

**TO: Dr. Millicent Valek**  
**FROM: Dr. Ken Tasa**  
**DATE: July 27, 2011**  
**SUBJECT: Employment, Barry Worley Foster**

---

It is recommended that Barry Worley Foster be employed as Faculty for the 2011-2012 year, with a current assignment in Learning Frameworks. Mr. Foster is qualified in his field and has been highly recommended by previous employers.

A biographical summary is attached.

Respectfully,

Ken Tasa  
Dean Educational Programs and Services

Attachment



**BIOGRAPHICAL SUMMARY  
OF  
BARRY WORLEY FOSTER**

**POSITION EMPLOYED:** Learning Frameworks Faculty

**LENGTH OF CONTRACT:** 2011-2012 Academic Year

**DEGREES:**

Doctorate of Education, Psychology and Counseling  
New Orleans Baptist Theological Seminary  
New Orleans, Louisiana

Master of Divinity, Religion and Psychology  
New Orleans Baptist Theological Seminary  
New Orleans, Louisiana

Bachelor of Arts, Religion and Psychology  
Baylor University  
Waco, Texas

**AREA OF COMPETENCY:** Learning Frameworks

**EXPERIENCE:**

2009 – Present, Adjunct instructor  
Brazosport College, Lake Jackson, Texas

2009 – Present, Senior Pastor  
West End Baptist Church, Freeport, Texas

1996 – 2008, Senior Pastor  
Valleypoint Church, Spokane Valley, Washington

1990 – 1996, Senior Pastor  
First Baptist Church, Denham Springs, Louisiana

1983 – 1990, Senior Pastor  
South Park Baptist Church, Alvin, Texas

1979 – 1983, Senior Pastor  
First Baptist Church, Avondale, Louisiana

**RECOMMENDED BY:** Dr. Ken Tasa. Based on interviews with Search Committee composed of Jeff Detrick, Kelley O’Neal, Emily Masterson, Dr. Lynda Villanueva, and Dr. Ken Tasa, Brazosport College; and outstanding references from Lynn Monical, President, U.S. Contractors; Terry Minnihan, SVP and Regional manager; E.F. Bull Stevens, Retired Administrator; Wayne young, Retired Pastor; and Charlotte Cochran, Retired Real Estate Agent.

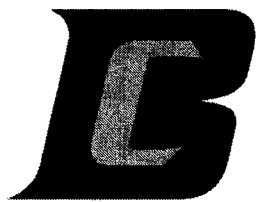


# Brazosport College

## Human Resources

### LEARNING FRAMEWORKS FACULTY Transitional Education

Posting Details	
Classification Title:	Learning Frameworks Faculty
Pay Grade Level	Faculty
Pay Rate:	Nine-month, non-tenure track position; hiring-in range \$40,341 to \$42,353 (depending on education and experience)
Department:	Transitional Education
Physical Demands:	Standing, sitting, walking, handling, fine dexterity, vision, hearing, talking;
Job Summary/Basic Function:	Reports to the Associate Dean of Instruction; prepares curriculum, including writing syllabi, developing new courses, selecting textbooks, etc.; develops and teaches learning frameworks classes using traditional and alternative delivery methods; assists in the advisement of students; serves on various assigned college committees;
Minimum Qualifications:	Masters Degree in Psychology or Education or a masters degree with a minimum of 18 graduate hours in psychology or education courses from a regionally accredited college; interest in alternative instructional delivery methods; demonstrated ability in working with culturally diverse populations; excellent written and oral communication skills; other qualities, experiences, and skills that enhance one's value to the institution; Exceptional employment or educational qualifications may be given special consideration as long as Southern Association of Colleges and Schools (SACS) minimum educational credentials are met;
Preferred Qualifications:	Demonstrated evidence of successful teaching experience, community college level preferred; bilingual language skills a plus;
Closing Date:	Open until filled.



# Brazosport College

*Office of the Dean  
Educational Programs & Services*

## MEMORANDUM

**TO: Dr. Millicent Valek**  
**FROM: Dr. Ken Tasa**  
**DATE: July 27, 2011**  
**SUBJECT: Employment, Jeremy Ronald Jurgens**

---

It is recommended that Jeremy Ronald Jurgens be employed as Faculty for the 2011-2012 year, with a current assignment in Learning Frameworks. Mr. Jurgens is qualified in his field and has been highly recommended by previous employers.

A biographical summary is attached.

Respectfully,

A handwritten signature in black ink that reads "Ken Tasa".

Ken Tasa  
Dean Educational Programs and Services

Attachment

**BIOGRAPHICAL SUMMARY  
OF  
JEREMY RONALD JURGENS**

**POSITION EMPLOYED:** English Faculty

**LENGTH OF CONTRACT:** 2011-2012 Academic Year

**DEGREES:** Master of Arts, English  
Oregon State University  
Corvallis, Oregon

**AREA OF COMPETENCY:** English

**EXPERIENCE:** 2010 – Present, Composition Instructor  
Oregon State University, Corvallis, Oregon

2008 – 2010, Graduate Instructor and Teaching Assistant  
Oregon State University, Corvallis, Oregon

2007 – 2008, Office Manager  
Provo Vet Center, Provo, Utah

2007, Teaching Assistant  
Utah Valley State College, Orem, Utah

2003 – 2007, Work Study Student  
Provo Vet Center, Provo, Utah

**RECOMMENDED BY:** Dr. Ken Tasa. Based on interviews with Search Committee composed of Dr. Kate Funkhouser, Joy Kennedy-O’Neill, Kr. Kathy Andersen-Wyman, Dr. Lynda Villanueva, and Dr. Ken Tasa, Brazosport College; and outstanding references from Rebecca Olson, Assistant Professor of English, Oregon State University, Corvallis, Oregon; Sara Jameson, Assistant Director of Writing, Department of English, Oregon State University, Corvallis, Oregon.



# Brazosport College

## Human Resources

### ENGLISH FACULTY

#### Communication and Fine Arts Division

Posting Details	
Classification Title:	English Faculty
Pay Grade Level	Faculty
Pay Rate:	Nine-month, non-tenure track position; hiring-in range from \$40,341 to \$42,353 (depending on education and related teaching experience); excellent fringe benefits;
Department:	English
Physical Demands:	Standing, sitting, walking, carrying, handling, fine dexterity, vision, hearing, and talking;
Job Summary/Basic Function:	Reports to the Division Chair of Communication and Fine Arts; prepares curriculum, including writing syllabi, developing new courses, selecting textbooks, etc.; develops and teaches English classes using traditional and alternative delivery methods; assists in the advisement of students; serves on various assigned college committees;
Minimum Qualifications:	Masters Degree in English or a master's degree with a minimum of eighteen (18) graduate hours in English from a regionally accredited college or university; teaching experience at the community college level preferred; interest in alternative instructional delivery methods; demonstrated ability in working with culturally diverse populations; excellent written and oral communication skills; other qualities, experiences, and skills that enhance one's value to the institution; exceptional employment or educational qualifications may be given special consideration as long as Southern Association (SACS) minimum educational credentials are met;
Preferred Qualifications:	Demonstrated evidence of successful teaching experience, community college level preferred; bilingual language skills a plus