

Honors Atrium Policy

This area is limited to Honors students who have been accepted into the Honors Program and their guests

- Honors students are allowed to bring one guest at a time. Your guest must sign a copy of this policy and they may only be in the area if you accompany them. You will be responsible for your guest's actions.
- Remember: This area is reflective of the college, and must be kept clean at all times.
- Noise levels must be kept to a reasonable level, particularly when people are trying to study.
- Show tolerance and respect for others at all times. Harassment of any type will not be tolerated.
- Standard Computer lab policies apply to the use of computers in the Honors area. Log off when you leave the computer station.
- Be considerate of others: use headphones when listening to music or watching videos on the computer.
- Computer use for academic purposes always takes priority over any other purpose. If no computers are available and a student needs to use the computer for academic reasons you must let him/her use it.
- Avoid excessive printing or copying.
Do not print or copy manuals.
- Do a print preview in the program you are using to determine the number of pages and how they will print. If a large document is accidentally printed you may hit the cancel print job button on the printer.
- Food and drink are only allowed at the tables or in the lounge area, not at the computer stations.
- If a student receives more than three warnings of inappropriate behavior, the status of Atrium privileges will be determined by a group of peers and submitted to the Honors Program Director for final approval.

Student's Signature _____ **Date** _____