

SALE OF ITEMS
OR SOLICITATION
ON CAMPUS

The following regulations shall govern the sale of items or solicitation on campus by individuals or organizations other than college-related organizations:

The solicitation for the sale of items on campus, except as outlined below, shall be prohibited:

1. The sale of items on campus that are clearly related to the performance of an employee's job by non-college related individuals or organizations, such as the sale of appropriate textbooks, is permissible, provided such activities do not interfere with regularly scheduled classes.
2. The sale of items on campus not directly related to an employee's job, except as provided in item 3, shall be prohibited as the college will not provide an opportunity for individuals to solicit funds or sell goods on college property. The college intercampus mail is not to be used for sales promotion efforts when the items being offered for sale do not have a clear and direct relationship to the performance of an employee's job.
3. Representatives of insurance companies that have been approved to offer Optional Retirement Programs to professional employees are encouraged to limit their on-campus contact to a brief period for determining if the employee is interested in the Optional Retirement Program and to schedule an off-campus appointment if the employee wishes.
4. Other items may be specifically approved by appropriate college officials, i.e. United Way solicitation or the sale of items by student organizations approved by the office of the associate dean of students.

Solicitation or distribution of literature or other materials on the campus in accordance with board policy FKA(L) shall be at locations designated by the college. The associate dean of students should be contacted regarding designated areas.