

DISTINGUISHED  
STUDENT AWARD  
ELECTION  
PROCEDURES

The Committee selecting Distinguished Student nominees for the college shall follow the general requirements as listed below:

GENERAL  
REQUIREMENTS  
AND PROCEDURES

1. To be eligible for distinguished student honors a student must be currently enrolled, have completed at least thirty (30) semester credit hours in the college, have a cumulative GPA of at least 3.50 on courses taken at Brazosport College and be in good standing with the college. Students must be Texas Success Initiative (TSI) complete to be eligible for the Distinguished Student Award.
2. A list containing the name of each eligible student, along with general requirements established by the Distinguished Student Committee, will be provided to all staff and faculty members. Each staff and faculty member will submit the names of five students they consider worthy of selection to the Dean of Student Services.
3. The Dean of Student Services will request each student to submit information concerning their activities in BC and community organizations, committees, etc. Each student will be requested to submit a 500 word essay (a rubric with guidelines will be provided to each student). After this is collected, designated committee members will assign points to each student in accordance with the point system established by the Distinguished Student Committee. Once points have been assigned, the final list of nominees will be sent to the committee for review.

Point system shall be governed as follows:

**College and Community Involvement**

- a. College Recognized Student Organization
  - 1) President - 3 points
  - 2) Officer other than president - 2 points
  - 3) Member - 1 point
- b. Community Organization
  - 1) President - 3 points
  - 2) Officer other than president - 2 points
  - 3) Member - 1 point

- c. Participation in the following activities within the past five years:  
(for each activity) 2 points
  - 1) College Performance Groups (drama, band, choir, ethics bowl, etc.)
  - 2) College Committees
  - 3) Honors classes
  - 4) Leadership Certificate Program
  - 5) Leadership program outside of Brazosport College
- d. Community Service groups or projects not affiliated with Brazosport College within the past five years.  
(each activity) 1-3 points

Points for items a-d will be determined by the committee, based on extent, duration, and frequency of participation. Community service activities may not be counted in instances where a student is paid for the service.

- 4. Simultaneously, student nominations are sent to faculty and staff for positive and negative feedback. After the feedback is collected, reviewed by committee members, and points are assigned, the list of recipients is determined, the recommendation is forwarded to the President's Office for final approval. The committee will select a maximum of 20 students to be nominated for the Distinguished Student Award.
- 5. The committee will recommend appropriate awards for the students and a ceremony in which to honor the distinguished students.
- 6. Students may receive the award only once during their tenure at the college.

#### DISTINGUISHED ALUMNI AWARD

It is both fitting and desirable that educational institutions recognize those graduates and former students for outstanding contributions to their vocation, and/or the public welfare. Brazosport College will, from time to time, recognize those individuals who meet these criteria. To that end, the following policy is designed to provide an open and orderly method to select those persons to be so honored.

- 1. Screening Committee
  - a. The President will periodically appoint a committee to receive nominations for the Distinguished Alumni Award. The

committee will be chaired by the Vice President of Academic & Student Affairs and include the Dean of Student Services, members of faculty and counseling, a previous distinguished alumnus award recipient and/or a member of the Former Students Association, and others selected by the President.

- b. The Vice President of Academic & Student Affairs will invite nominations from the Brazosport College community and screen the nominees for eligibility. Each nominee will be notified by the Vice President of Academic & Student Affairs and invited to submit a vita for consideration by the committee. After submission of materials, committee members will assign points to each nominee in accordance with the point system established by the Distinguished Alumni Committee. The committee may submit not fewer than two nor more than three names of eligible nominees to the President. It is not required that the committee propose any candidates to the President.
- c. The President will consider the nominees and may select one of the nominees for the award.
- d. Upon the confirmation of the candidate and upon their agreement to accept the award, the President will confer upon the recipient the title of Distinguished Alumnus of Brazosport College and will present the recipient with an award at a public convocation of the college. A plaque and/or other suitable recognition containing the names of all of the awardees will be kept at the college.

## 2. Criteria for Selection

- a. Nominees must have successfully completed at least 42 semester hours of work at Brazosport College.
- b. Each nominee shall submit a vita and be willing to be honored if selected.
- c. Each nominee shall have contributed in an outstanding and exemplary manner to their vocation, to the community, and/or to the public welfare.

It is not intended that selections be made annually or on any regular basis. All nominations made remain active for consideration of future awards for a period not to exceed 4 years. After that time, a new nomination would need to be on file to be considered.

