

Alvin Community College
Brazosport College
Blinn College
College of the Mainland
Galveston College



Houston Community College System
Lee College
Lone Star College
San Jacinto College District
Wharton County Junior College

**Minutes from
Meeting: Tuesday, October 22, 2019 10:00 am – 1:00pm
Hosted by: Lone Star College**

Web Attendees:

Leslie Cummings – BC

George Gonzalez – SJC

Michelle Callaway - SJC

In Person Attendees:

Tammy Braswell – ACC

Deseree Probasco -LSC

Cathy Hooper – LSC

Sarah Flores – COM

Kawan Jaramillo – LSC

Carmen Allen – GC

Jae Hak Jung – LSC

Joann Buentello – GC

Janet Flores – LSC

1. 10:26 a.m. Call to order- Tammy Braswell, President
2. Deseree Probasco moved to approve the minutes from July 16, 2019. Carmen Allen seconded. Motion passed unanimously.
3. Old Business
 - a. Michelle Callaway is working to update the GCAIR directory. At the February meeting she will have listings to be updated by each college. After those updates Michelle will have the directory updated on the GCAIR webpage hosted by Brazosport College.
4. New Business
 - a. Deseree Probasco gave an update regarding the GCAIR project on Development Education Corequisites. She and Amber Lummus have been working on a questionnaire and spreadsheet. A survey will be sent out in the near future.
 - b. Tammy Braswell presented the results of the GCAIR survey.
 - c. Discussion of potential presentations for the year. Patrick Sanger might be able to present at the February meeting regarding ZogoTech Analytics. Sarah Flores will present at the May meeting regarding connecting to live/server data with Tableau.
 - d. Discussion regarding the College Board Survey and communication.

- e. Discussion regarding FICE codes at system colleges with multiple campuses.
- f. Discussion regarding using the second 8 week census date for reporting.
- g. Discussion regarding how to approach enrollment numbers and flex entry students. Leadership at some colleges want to see enrollment numbers that include flex entry. Some colleges approach this by giving the numbers both ways with notes on the difference or showing the normal enrollment number and then also the number of flex entry alone.
- h. TAIR 2020 is still looking for presentations. Please submit anything you can present on.
- i. Discussion of how IR and IE are linked or not at different colleges. Most of us are combined into one office or are part of the same larger department and work collaboratively.
- j. Discussion of use of CCSSE and SENSE data. Galveston uses the data as part of IE processes and core competency evaluation. Lone Star does not use the CCSSE anymore due to lack of use of results. San Jacinto creates and disseminates reports but feels they are not being used.
- k. Tammy Braswell asked for some information sharing regarding SACS report examples. Many colleges that have recently done a SACS report were on the older format.

5. Presentations

- a. No formal presentation

6. College Reports:

Alvin- ACC's certified Fall 2019 unduplicated headcount is 5,985. This is a 6% increase from Fall 2018. ACC's SACSCOC decennial compliance report is in the final editing stage. It will go to the Executive Leadership team for review over the holidays. Our QEP is under development with the theme of improving advising through case management. We have begun pulling together the THECB Core Curriculum Report. ACC hired a new PT Assessment Faculty Liaison, new Dean of Professional, Technical and Human Performance; a Dean of Arts and Sciences; Vice President of Student Affairs; and are in the process of replacing our retired Chief of Police. Pat Sanger attended SAIR in Greenville South Carolina in September and Tammy Braswell attended the UIPUI Assessment Institute in Indianapolis. Pam Shefman will be attending the Texas Pathways Institute in San Antonio Nov 6-8. Pam, Pat, and Tammy are attending the 2019 SACSCOC Annual Meeting at George R Brown December 7-10, 2019. Due to renovations of the campus, the Office of Institutional Effectiveness and Research will be housed at a temporary location in January or February for 30-50 days.

Blinn- Not attending.

Brazosport – Brazosport is working towards implementing a new SIS in January. They also have Enrollment dashboards in process using Power BI.

College of the Mainland - COM is up 1% for Fall enrollment. Dual credit enrollment was up by 11%. Contact hours were flat. Spring registration begins November 5th and is supposed to occur through students' EAB interface. Construction is underway on the new STEAM building – the

building will allow for expansion of various programs and have shell space for future growth. The old Administration building has been demolished, with construction expected to begin soon. COM recently signed a Memorandum of Agreement with Sam Houston State enabling students to have joint admission and ease transfer. We have postponed our search for a new Institutional Effectiveness Coordinator until a later date. In the meantime Dr. Walker and Lauren have taken on most of those duties in a push to rework our assessment processes, also working closely with our new VPI. Relatedly, OPEAR has moved under the Division of Instruction.

Galveston - GC is down 4.8% for fall 2019; some of this decrease can be attributed to a drop in dual enrollment. Fall 2018 saw a record enrollment of 2,423 compared to 2,306 this fall. We will have a SACSCOC Level Change Visit November 11-13, 2019. This is in regards to our BAS-Healthcare Management program which started this fall with a cohort of 24 students. Construction work is well underway on the Abe and Annie Seibel Foundation Student Residences at GC. The student housing complex, located at the corner of 39th Street and Avenue R, will include seven units that have been designed to resemble the historical homes of Galveston. The complex is scheduled to open in fall 2020 and will house up to 80 students. On the IR side, we are developing Tableau dashboards to display enrollment, class, and degree data. We are also working on data files to participate in the Postsecondary Data Partnership through the National Student Clearinghouse. The partnership generates benchmarks and reporting outcomes related to student success and completion.

On the IE side, we are:

- Seeking a new IE platform

- Revamping our assessment of the core objectives

- Promoting IE training/literacy across academic and administrative units

Houston Community College - Not attending.

Lee - Not attending.

Lone Star College – LSC is up almost 2% for Fall. They are down in continuing students, indicating issues with student progression and are starting a taskforce with that focus. They are implementing Guided Pathways in the Spring and new students will be able to map their entire schedule. The third Data Institute has started – LSC presented at SAIR and AIR on the Data Institute and were invited back to SAIR to do a preconference workshop on how to do your own Data Institute. They will talk to TAIR about offering some IR certifications through the data camp.

SJC – SJC is flat for Fall headcount and contact hours. They are part of a pilot for the CB to report full term data on the CBM001 and CBM004 – they recertified their Spring 2019 files in the summer using full term enrollment data and will be doing this again in Fall. The new center for petrochemical and environmental technology opened in September. The new Generation Park campus may have classes in Summer 2020 with an official opening in Fall.

Wharton - Not attending.

7. Adjournment