

Alvin Community College  
Brazosport College  
Blinn College  
College of the Mainland  
Galveston College



Houston Community College System  
Lee College  
Lone Star College  
San Jacinto College District  
Wharton County Junior College

**Minutes from  
Meeting: Tuesday, July 16, 2019 11:00 am – 2:00pm  
Hosted by: San Jacinto College**

Web Attendees:  
none

In Person Attendees:

Pam Shefman – ACC  
Tammy Braswell – ACC  
Cindy Ullrich – BC  
Leslie Cummings – BC

Amber Lummus – COM  
Sarah Flores – COM  
Deseree Probasco LSC  
Kawan Jaramillo - LSC

Cathy Hooper - LSC  
George Gonzalez - SJC  
Michelle Callaway - SJC  
Marco Lozano – SJC

1. 11:19 a.m. Call to order- Deseree Probasco, President
2. George Gonzalez moved to approve the minutes from May 21, 2019. Amber Lummus seconded. Motion passed unanimously.
3. Old Business
  - a. Co-req initiative postponed. Deseree and Amber will work together on getting out the information.
4. New Business
  - a. Nominating Committee introduced two candidates for President Elect/Secretary for the upcoming year. Each candidate gave statements; Sarah Flores from COM (present) and Martha Oburn from HCC (absent, but sent a statement). Amber Lummus will send out an email with the candidate statements to review for voting. An institutional representative of each institution will submit their vote for President Elect/Secretary.
  - b. There was a suggestion to check on Lee College to see if there was interest in attending.
  - c. Suggestion to review the GCAIR Directory for accuracy. Michelle Callaway offered to review and make corrections.
  - d. A copy of the GCAIR listserv list was passed around at the meeting for review and update.
  - e. Discussion about how AIR keeps contact information for members.

- f. Dates and locations for 2019-2020
  - October 22, 2019 - Lone Star College
  - February 11, 2020 - Brazosport College
  - May 19, 2020 - College of the Mainland
  - July 14, 2020 - Alvin Community College

5. Presentations

- a. No formal presentation

6. College Reports:

**Alvin-** Current Enrollment Profile: Summer 2019 enrollment is currently flat in headcount and up 1% in contact hours. Overall, Fall 2019 enrollment is currently up 14% in headcount and 21% in contact hours. College News: ACC is currently preparing for our SACSCOC Decennial. There is a campus wide maintenance project to repair and improve existing facilities. Departmental News: James Sloan is our new Part-time Research Assistant.

**Blinn-** Not attending.

**Brazosport** - Current Enrollment Profile: BC's summer enrollment is flat (down 16 students) as well as contact hours (-1% or 1,200 contact hours). 2019 Fall enrollment is expected to meet or exceed target for the semester. College News: BC will be making a decision on a new Student Information System by September. The two final vendors are Jenzabar and Campus Management. BC recently created a new Dean position; Dean, School & College Partnerships. Priscilla Sanchez (previous Director, Admissions & Registrar) has accepted this position. The college is searching for a new Director, Admissions & Registrar. Departmental News: IR has begun using Power BI to create dashboards. Attending TACRAO this week. Working on CCPI data. Anticipating the new SIS.

**College of the Mainland** - Current Enrollment Profile: Summer 2019 enrollment is currently flat in headcount and down 1% in contact hours. Overall, Fall 2019 enrollment is currently up 1% in headcount and 2% in contact hours. However, when disaggregated, regular enrollment is down while dual credit enrollment is up. College News: COM is currently preparing for our SACSCOC Fifth Year Review. Construction is set to begin on a new STEAM/Allied Health building in August. Additionally, our Administration building is being demolished and rebuilt. Jerry Fliger started work as VPI. SACSCOC 5<sup>th</sup> year is due in September. Departmental News: We are still searching for an Institutional Effectiveness Coordinator.

**Galveston** - College News: Galveston College held a groundbreaking ceremony for its new student housing development on Wednesday, June 12, 2019. Student residences will be seven units designed to architecturally resemble the historical homes of Galveston. The project is being funded in large part by a grant from the Abe and Annie Seibel Foundation. Galveston College celebrated its 52nd Commencement Ceremony Friday, May 17, at the Galveston Island Convention Center with a record number of graduates earning a record number of degrees and certificates. The college had a graduating class of 642 this year, compared to 566 in 2018, with 744 degrees and certificates awarded, compared to 652 in 2018. Galveston College will begin its first bachelor degree program in Fall 2019 -- Bachelors of Applied Science in Healthcare Management. Departmental News: Galveston College's new Director of Institutional Effectiveness and Research, Carmen Allen, started July 15, 2019.

**Houston Community College** - Not attending.

**Lee** - Not attending.

**Lone Star College** - Current Enrollment Profile: Summer enrollment for LSC is down in all areas. Headcount is down 9% over last year. We use the census date of the second session as our "OD" headcount, so in total, both summer sessions were down. Fall 19 enrollment (43 days before start of term) is up 4% in headcount and up 5% in CHs, ContHRs, and course enrollments. We are providing two Fall enrollment reports. One looks at our new college LSC-Houston North as a completely new college, the other looks at Fall enrollment as though Houston North always existed (since Houston North is made up of three previous college centers.) College News: LSC-Houston North will open in August. President is named, VPS are named and working. Welcomed Dr. Archie Blanson as LSC's new VC of Student Success. Departmental News: Attended AIR in Denver, presented on Data Institute. Recently attended Esri User Conference in San Diego. Submitted a proposal to SAIR to present on Data Institute. Kicking off new Institute cohort in October. Completed updates to Houston GPS grant. Completed datasets for TRIO grant proposal.

**SJC** – Current Enrollment Profile: San Jacinto College is down 1.3% in headcount but up 2.8% in contact hours for Fall 2019 as of meeting date, and is expected to equal the fall 2018 headcount. Fall 2019 headcount so far is 17,819 while Fall 2018 a year ago was 18,045. College News: San Jacinto College received official notification of SACSCOC reaffirmation of accreditation in June! San Jacinto College is moving forward with opening our new Generation Park campus in fall 2020. Additionally, we will be starting a BSN program in fall 2020, which will be our first bachelor's degree program. Departmental News: San Jacinto College IR has posted one new job position, Research Programmer Analyst II. It was posted on Saturday, July 13th, and it will close on Sunday, August 4th. We hope to onboard the new teammate the first week of September.

**Wharton** - Not attending.

## 7. Adjournment